



Corona Virus Impact and Mitigation Measures for Smart Storm Staff **Visiting Sites**

1. All Smart Staff are familiar with the Government Guidelines referenced in: <https://www.gov.uk/government/publications/guidance-to-employers-and-businesses-about-covid-19/guidance-for-employers-and-businesses-on-covid-19>
2. All Staff have been given instructions on hand washing procedures.
3. All staff have been instructed not to handshake.
4. Staff have alcohol Gel available to be used consistently during time on site.
5. Staff at their own discretion can use face masks.
6. Staff are requested not to use site canteen facilities and to bring their own drinks and food.
7. Staff with cold or flu symptoms will not be sent to client's sites.
8. Staff are briefed daily by management if there are any company changes in policy.
9. All staff are kept informed of any colleague who has Coronavirus or known to have been in contact with suspected Coronavirus persons.
10. All staff are instructed to keep management informed of any knowledge of any Coronavirus incidents that they are aware of. This includes relatives, friends or known incidences on sites they have visited over the last 14 days.

Signed

A handwritten signature in black ink, appearing to be 'John Duffy', written over a horizontal dotted line.

Dr John Duffy

Managing Director